

key stage 1 & 2

Bournville School Visits

Teachers Guide to Covid Safe Visits

We have worked hard to ensure that a visit is safe, educational and fun. We have made a few changes to what we normally provide for visiting school groups but rest assured the experience will be as engaging and interactive as always. Our adaptations have ensured that school visits are Covid secure and meet government guidelines.



Topic

Our Bournville themed visits uncover the important role George Cadbury had in developing the garden village of Bournville. Through activity based tours of the village green, stories, and games, students can learn about the Quaker ethos at the core of George Cadburys vision. Build your own village and learn about the differences between city and country living for the workers of Bournville. If you would like us to tailor your visit to your topic please discuss this with us when booking. *This session supports a number of Key Stage 1 and 2 National Curriculum elements including ‘the lives of significant individuals in the past’ and ‘a local history study’.*

Suggested Timetable

Please note that this may change depending on arrival and departure times. We will make necessary alterations if your group splits into 3 smaller groups.

Bournville School Visits		
	Group 1	Group 2
10am – 10.15am	Arrival, put belongings away and use toilets if required	Arrival, put belongings away and use toilets if required
10.15am – 11.45am	Interactive tour of Bournville Village Green and Build a Village activity.	Tour of Selly Manor and Quaker value activities.
11.45am – 12.30pm	Lunch and toilets	Lunch and toilets
12.30pm – 2pm	Tour of Selly Manor and Quaker value activities.	Interactive tour of Bournville Village Green and Build a Village activity.
2pm	Departure	Departure

Activities

We will offer you a range of hands-on activities throughout your visit including handling objects, trying items on, carrying out tasks and much more – this will be managed in a Covid secure way by using hand sanitiser and additional cleaning.

How we will keep you safe

- Each group will be led by a member of the Education Team who will socially distance from visitors where possible and wear a face visor throughout the day.
- All school staff and accompanying adults are encouraged to wear a face covering in indoor areas of the museum, in line with government guidelines. We will also ventilate the buildings when the weather allows to allow for greater ventilation.
- We have one way systems in place throughout the site to ensure the comfortable movement of each group during their visit.
- Your group will be the only visitors on site for the duration of your visit. The museum will be closed to the general public.
- We have introduced enhanced cleaning regimes for both before and after each visit. We will provide hand sanitiser throughout the day and a place to dispose of your rubbish.
- School children or accompanying adults who have Covid symptoms should not visit under any circumstances.

Numbers

We can accommodate a maximum of 90 children per day. Depending on the number you bring, the group will be split into 2 or 3 smaller groups. Each of these smaller groups will be led by a member of our Education Team for the day.

Schools should bring a minimum of 1 adult for every 10 children. We will advise specific numbers of adults when you book. We rely on the willingness of class teachers and helpers to ensure your visit is safe and enjoyable. School staff are responsible for student behaviour, ensuring social distancing and first aid provision throughout the visit.

Cost

Full day (10am - 2pm): £6 per child, free for teachers and helpers. Please pay on the day by cash, cheque (payable to BVT), or credit or debit card. Invoices can be raised by prior arrangement. Booked groups that do not turn up will be invoiced for the full amount.

Cancellation

If you are forced to cancel at short notice due to Covid then we will be happy to rearrange your booking for an alternative date at no extra cost.

Lunch Arrangements + Gift Shop

Please bring a packed lunch which can be eaten in our medieval hall or the lovely Tudor garden. Our gift shop is open for students to visit or you can pre-book gift bags.

Toilets

Our onsite toilets have been adapted to enable social distancing with enhanced cleaning, maximum numbers and staggered visits by small groups of pupils. Visiting school children must be accompanied by a member of staff from the school when using the facilities.

Timings

A typical day to Selly Manor Museum runs from 10am – 2pm, although we are able to offer flexibility on times that suit your group. If school groups wish to stay at the museum after 2pm we are happy for you to carry out teacher-led activities, please mention this when booking.

Resource Pack, Risk Assessment & Pre-Visit

A resource pack and risk assessment will be sent out to all booked and confirmed groups. Please be aware that our risk assessment is site specific and may not address all the needs of your particular group.

Teachers are welcome to come on a free pre-visit to carry out their own risk assessment and discuss their needs, which can be arranged either during or after normal school hours.

Location

Selly Manor is located on the corner of Maple and Sycamore Roads, next to Bournville village green, 4 miles south of Birmingham city centre.

Location address: Selly Manor, Maple Road, Bournville, Birmingham, B30 2AE

Travel

Coach: Groups can be dropped off for Selly Manor at Maple or Sycamore Roads in Bournville

Bus: The number 11 Outer Circle stops at Bournville village green, 2 minutes' walk from Selly Manor

Train: Bournville train station is approximately 15 minutes' walk from Selly Manor

Enquiries and How to Book

Please contact Daniel, Tia or India
on 0121 472 0199 or sellymanor@bvt.org.uk
